RDA Examples Editor

Responsibilities and Requirements

RSC RDA Steering Committee

Responsibilities:

1. Advise the RSC on the consistency, accuracy, and relevance of examples in RDA and related documentation

2. Identify new contextual examples for inclusion in RDA in conjunction with approved RSC proposals and in existing RDA text, as needed

3. Identify and implement changes to examples resulting from changes to the RDA text

4. Maintain the RDA Examples Guide to assist in the editing of contextual examples and serve as a "style sheet"

5. Edit complete examples to illustrate the application of RDA to different resources and with alternative encoding schemes

6. Liaise with the RDA Development Team on the use of examples in documentation and RDA applications

7. Coordinate with external experts for the translation, transcription, localization, and contextualization of RDA examples

8. Submit to the RSC a brief annual report of activities and the status of tasks

9. Present the output of activity to the RSC at its meetings

10. Serve as ex-officio member of the RDA Translations Working Group to consult with translators as needed on example choices and markup.

Requirements:

To be eligible to apply, the candidate must have:

- Knowledge of RDA content and basic familiarity with the RDA Toolkit beta site
- Knowledge of the practical interpretation and application of RDA
- Comfort with bibliographic description for multiple formats (e.g., books, manuscripts, maps, etc.)
- Experience in providing examples for cataloging documentation or training
- Experience with XML and XML editors
- Fluency in English and bibliographic knowledge of some other languages, ideally including a non-Latin script language
- Good communication skills.

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